

Schools Forum

1 October 2020

Schools Forum Terms of Reference

This report relates to all members of the Schools Forum

Recommendations

The Schools Forum is asked to:

Approve the updated Terms of Reference for the Schools Forum attached at Appendix A.

1. Purpose of the Report

- 1.1 The Schools Forum is established to meet the requirements of the Schools Standards and Framework Act 1998 (as amended) and the Schools Forum (England) Regulations 2012. Its main purpose is to enable representations of the schools and education community to approve, discuss and be consulted to how the resources allocated to the local authority to fund the schools and pupils are used.
- 1.2 The Forum operates through agreed Terms of Reference that are reviewed and updated annually at the first Schools Forum meeting, usually in May. This 'delayed' (primarily due to the impact of Covid-19 on meetings and elections) report seeks approval to the Terms of Reference through which the Forum will operate between now and May 2022.

2. Proposed Changes

- 2.1 The proposed Terms of Reference are attached at **Appendix A** for approval.

2.2 There are three updates/changes compared to the Terms of Reference that the Forum has operated under for the term of office. These are as follows (highlighted in yellow in Appendix A):

- Due to delay in elections due to Covid-19, the new members of this schools forum will serve for a period of 30 months rather than 24 months.
- Due to delay in elections due to Covid-19, the new schools forum members elected to fill the roles of chair and vice-chair will serve for a period of 18 months rather than 12 months.
- Any member of the Forum may ask for items to be placed on the agenda of the Forum by writing to the Clerk Forum at least 10 working days before Forum are due to meet.

2.3 The Schools Forum is asked to note these changes when considering whether to approve the updated Terms of Reference.

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